



Caritas Charles Vath College Annual School Plan

**School Year
2014 - 2015**

School Vision & Mission

CCVC was established as a senior secondary school in 2003 to recruit post-S3 students and help them to upgrade their academic performances and professional competences, and through envisaged personal career planning, students are encouraged to proceed to higher levels of studies via the mainstream system or the Caritas through-train pathways. Young people's talents are unleashed to strive for their personal success and living in harmony through bringing knowledge, professionalism, kindheartedness and righteousness to their growing and learning experiences.

Caritas Charles Vath College

Annual School Plan

School Year: 2014 – 2015

Major Concerns

- 1. To Cultivate Student Self-Esteem**
- 2. To Enhance School Team Collaborative Efficiency**
- 3. To Establish School Specialized Development**

1. Major Area of Concern: To Cultivate Student Self-Esteem

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
<ul style="list-style-type: none"> Students have a sense of belonging to the school Students have a sense of responsibility for their learning and behavior Students are provided opportunities to increase awareness of individual competencies and strengths. 	<ul style="list-style-type: none"> To strengthen the competencies and strengths of students. <ul style="list-style-type: none"> (i) School will provide opportunities for students to participate in outside school programmes, exchange programmes, tours and competitions; (ii) Teachers will nominate students to join award scheme to recognize their achievement; (iii) Provide feedback on how to accept weaknesses and profit from mistakes. 	<ul style="list-style-type: none"> 75% of the teachers indicated that the school had helped students develop correct values. 75% of the teachers indicated that the school's extra-curricular activities had helped extend students' learning experiences. 	<ul style="list-style-type: none"> Stakeholder Survey School-based questionnaire Daily observation 	<ul style="list-style-type: none"> Whole-Year 	<ul style="list-style-type: none"> TIC of Student Affairs 	Team Budget

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<ul style="list-style-type: none"> To strengthen student responsibility, accountability and self-management. (i) More inter-class competitions and activities will be charged and held by students. 	<ul style="list-style-type: none"> - 50% of the students indicated that their learning opportunities in respect of extra-curricular knowledge and life skills, etc had been increased through participation in the school's extra-curricular activities. 		<ul style="list-style-type: none"> Whole-Year 	<ul style="list-style-type: none"> TIC of Student Affairs 	Team Budget
	<ul style="list-style-type: none"> To assist students in self-understanding, appreciating themselves and creating a positive self-image. (i) To promote students' positive spiritual health through school activities and assemblies; 			<ul style="list-style-type: none"> Whole-Year 	<ul style="list-style-type: none"> TIC of Student Affairs 	Team Budget

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	(ii) Visits, activities and competitions will be organized to enhance students' self-esteem and enrich their successful experiences; (iii) All students will join life planning workshop to help them realize their potential and set their goals.					

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<ul style="list-style-type: none"> To improve the student learning environment and their habit. (i) School will provide split-classes, after-school lessons and part-time teachers to cater for student needs; (ii) Whole-school approaches for supplementary lessons, S6 enhancement classes, the implementation of reading period and SBA will be strengthened; (iii) Students' academic achievements will be promoted throughout different channels. 			<ul style="list-style-type: none"> Whole year 	<ul style="list-style-type: none"> TIC of Academic Affairs 	<ul style="list-style-type: none"> Capacity Enhancement Grant

2. Major Area of Concern: To Enhance School Team Collaborative Efficiency

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
<ul style="list-style-type: none"> Staff members have a sense of responsibility for student learning and continuous improvement in the school. Staff members maintain collaborative and collegial relationships. 	<ul style="list-style-type: none"> To reinforce a sense of responsibility and commitment among staff members <ul style="list-style-type: none"> (i) School structure will be refined and explained among staff members; (ii) Staff duties and responsibilities will be stipulated in the teacher's manual and communicated through different channels. 	<ul style="list-style-type: none"> 70% of the staff members indicated that the school had monitored its work effectively; 70% of staff members indicated that the school had an amicable working relationship with teachers. 	<ul style="list-style-type: none"> Stakeholder Survey Meeting 	<ul style="list-style-type: none"> Whole year 	<ul style="list-style-type: none"> TIC of Academic Affairs TIC of Student Affairs TIC of Discipline and Guidance Team 	N/A

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
<ul style="list-style-type: none"> The shared sense of purpose and values are consistent across staff members. 	<ul style="list-style-type: none"> To support subject panels to promote student learning <ul style="list-style-type: none"> (i) Subject Panels will be encouraged to make use of the subject grants to facilitate the curriculum development; (ii) With Whole-school approaches to construct the arrangement for supplementary lessons, S6 enhancement classes and the Implementation of SBA; (iii) The role of class and language teachers for promoting the reading strategy will be strengthened; 	<ul style="list-style-type: none"> 70% of the staff members indicated that the school effectively facilitates communication between the management and teachers; 70% of the staff members indicated that the subject panel/ committee heads had promoted teachers' professional interflow and 		<ul style="list-style-type: none"> Whole year 	<ul style="list-style-type: none"> TIC of Academic Affairs 	<ul style="list-style-type: none"> Subject Grant Capacity Enhancement Grant

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<p>(iv) IT in education will be further developed to facilitate subject panels. Subject panel will be encouraged to investigate the benefits of making use of e-Learning environment;</p> <p>(v) Part-time teachers and after-school supplementary lesson tutors might be provided to additional manpower.</p>	<p>collaboration;</p> <ul style="list-style-type: none"> 70% of staff members indicated that they had found satisfaction in working in the school. 				

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<ul style="list-style-type: none"> The official channel of any school policy announcement will be restated to avoid the impact on inconsistent rumor. (i) The official channels include staff meeting, team members, intranet platform and teacher's manual, etc; (ii) Staff members will be cultivated to obtain the information from the official channels; (iii) Staff members will be encouraged to establish professional dialogue and seek for information from its proper superior IC. 			<ul style="list-style-type: none"> Whole year 	<ul style="list-style-type: none"> TIC of Academic Affairs TIC of Student Affairs TIC of Discipline and Guidance Team 	N/A

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<ul style="list-style-type: none"> The collaboration with different subjects in co-curricular activities will be strengthened. 			<ul style="list-style-type: none"> Whole year 	<ul style="list-style-type: none"> TIC of Academic Affairs TIC of Student Affairs TIC of Discipline and Guidance Team 	N/A
	<ul style="list-style-type: none"> Different schedule will be prepared to enhance school team collaborative efficiency. <ul style="list-style-type: none"> (i) Whole school monthly schedule (ii) JUPAS schedule (iii) ECA schedule 			<ul style="list-style-type: none"> Whole year 	<ul style="list-style-type: none"> TIC of Academic Affairs TIC of Student Affairs TIC of Discipline and Guidance Team 	N/A

3. Major Area of Concern: To Establish School Specialized Development

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
<ul style="list-style-type: none"> Varieties of specialized programme and school-based specialized curriculum are developed to cater for different learner needs. The development of school is being recognized in the educational 	<ul style="list-style-type: none"> To develop Work-based Learning Programmes. <ul style="list-style-type: none"> (i) Different industries will be explored to cater for senior secondary student needs; (ii) Job matching will be promoted. 	<ul style="list-style-type: none"> Students were willing to participate in different activities, competition and services. 	<ul style="list-style-type: none"> Stakeholder Survey School-based questionnaire Daily observation 	<ul style="list-style-type: none"> Whole-Year 	<ul style="list-style-type: none"> Principal 	N/A
	<ul style="list-style-type: none"> To investigate specialized programme to cater for different learner needs. <ul style="list-style-type: none"> (i) Establishment of Applied Learning Centre to support the schools in Tung Chung; 			<ul style="list-style-type: none"> Whole-Year 	<ul style="list-style-type: none"> Principal 	N/A

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
sector.	(ii) With the aids of NGOs, special arrangement and supports are provided for specified groups of students, e.g., young mother and hermit youths.					
	<ul style="list-style-type: none"> To promote student support and growth (i) Students will be given to participate in outside school programmes, exchange programmes, tours and competitions to help students better understand their own potential.			<ul style="list-style-type: none"> Whole-Year 	<ul style="list-style-type: none"> TIC of Student Affairs TIC of Discipline and Guidance Team 	<ul style="list-style-type: none"> Team Budget